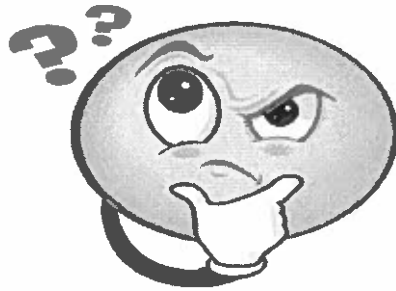# Sharing

1. Decide if you want to share something

2. Choose good time and place
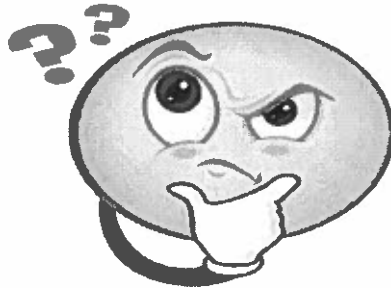

3. Share in a friendly way

Apologizing

1. Decide if you need to apologize

2. Choose good time and place

3. Say, "I'm sorry"